

Please complete the details as indicated in BLOCK letters or type.
Please photocopy this order form if you have more than one order.

To: **Gaby Gift Shop** (Company no.: 1451649-A)

Tel: 03-74918050 or Fax: 03-74936811

ORDERED BY

Customer No. : _____ Personal Company
 Company/Name : _____ IC no. : _____ (personal purchase)
 Billing Address : _____
 Telephone No. : _____ Fax : _____
 Mobile Phone No. : _____ E-mail : _____
 Date of Order : _____ Time : _____
 Contact Person : _____
 Signature : _____ Company Stamp : _____
 (If this is a company order, please affix company stamp)

GIFT ORDER INSTRUCTIONS

1 . Product Code No. : _____ Unit Price: _____ Quantity: _____
 2 . Deliver to (Name) : _____
 3 . Address : _____
 Postal code : _____
 4 . Telephone No. : _____ Mobile Phone No.: _____ (very important)
 5 . Delivery Date : _____ Delivery Time : _____ AM / PM / Night / Anytime
 6 . Message : _____
 7 . From : _____

PAYMENT METHOD

Total amount to be paid: RM _____ Cheque Cash
 (If Payment by cheque, please make crossed cheque payable to "Gaby Gift Shop".)

TERMS & CONDITIONS

- Please do not send cash, cash payment should be made in person or collected by an authorised Gaby Gift Shop employee.
- Gaby Gift Shop reserves the right to substitute the product with another product of equal or greater value in the event of product unavailability.
- Any cancellation upon confirmation will be subjected to 50% cancellation fee.
- All re-directed orders will be charged a minimum surcharge of RM10.
- Deliveries will be made to the address stated and handed over to the recipient if the recipient is available. In the event that the recipient is unavailable, attempts will be made to deliver to a person who knows the recipient and will accept the order on their behalf and sign a Delivery Order.
- All personal orders must be paid by cash.